



STARCROSS PARISH COUNCIL

Minutes of the Meeting of Starcross Parish Council held in Starcross Pavilion on Monday 11 April 2022 at 7.40pm

Present:

Cllr Hopper (Chairman), Allen, Cadbury, Lovell, McNally, Pegg, Rastall, Redmond and Williamson

Also present:

Suzanna Hughes (Clerk), County/District Cllr Connett and two members of the public

RESIDENTS' QUESTION TIME

(20 minutes)

Residents are invited to make representations to the Council or to ask questions.

On behalf of the Council, the Chairman offered his condolences to Cllrs Lovell and Chase who have both recently lost their mothers.

110422.01 APOLOGIES

- Cllr Chase
- Cllr Zawadzka

110422.02 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

Members were reminded of their responsibility to continually update their Notice of Registerable Interests and invited to state whether they have any interest in the items to be discussed during this meeting in accordance with the Council's Code of Conduct.

Unforeseen requests for a Dispensation to be considered at this point only if there was no way a Councillor would have been aware of such before the meeting.

Cllr Rastall declared an interest in item 10.2.

110422.03 RATIFICATION OF MINUTES

Members present received the minutes of the Parish Council meeting held on Monday 14 March 2022.

AGREED UNANIMOUSLY by those members present that these minutes be signed by the Chair as a true and correct record of that meeting.

110422.04 ACTION REPORT

The Chairman reminded members of items on the action list including:

- The website - there is a proposal on the agenda
- Starcross Garage - it was noted that there had been some effort to improve the site
- Cycle path - will have a proper look at this in May or June's meeting
- Swan Road entrance - Cllr Connett to update

110422.05 CRIME REPORT

PC Orchard provided a crime report for the period 1 – 31 March 2022 for Starcross and Kenton. 7 crimes were reported and 12 incidents recorded.

Members also received the latest edition of the gazette.

Members also noted letter from Paul Harmsworth updating the Council about the Community Speedwatch scheme with particular reference to the purchase of the Vehicle Activated Speed signs. The sites have been agreed and when the signs have been ordered, they are expected to arrive at the end of May.

110422.06 DISTRICT/COUNTY COUNCILLOR'S REPORT

Cllr Connett reported as follows:

1. The proposed A379 enhancements in Starcross

The trial narrowing is proposed to go in on 31 May until 14 June. The trial will be monitored so that DCC can make an evidence-based decision as to whether to make it permanent. Starcross is due to have surfacing works in the Autumn and if the narrowing is confirmed, the work will be done at the same time.

Cllr Rastall raised a concern about the proposed dates which include the Jubilee weekend. Cllr Connett suggested that he flags this up with DCC and asks whether they have any concerns about the dates. Having waited a long time for DCC to confirm these trial dates, the Chairman expressed his concern about further delays.

Cllr Connett was asked whether the cycle path will be diverted away from Well Street when it is closed on 5 June. He advised that he would check back with DCC about whether the road closure applies to cycles.

2. Pedestrian access at the end of Swan Road

All correspondence has been referred to DCC (both as the Highways Authority and the School Transport Authority). Some children are not alighting at their nominated bus stop and he has asked DCC what action Dawlish Community College has taken and what instruction it has given to the children about which stop they are meant to get off at. In terms of accessing onto a highway, he has raised it again with TDC about the work that has been done. From his recollection the access was made pre-1995 by people unknown. In 1996, there was an issue about the state of the access and TDC stepped in to make it better than it was.

3. Starcross Garage

They have planning consent for flats which is active (CIL has been paid). As this has been activated, there is no time limit as to when the work is needs to be completed. The second issue was around the enforcement of works regarding the pillars which are going up through the roof, the flat corrugated structure and the fencing. The fencing has now gone, the posts are in place to demarcate their boundary and they have tidied the site with flower troughs. It is now better than it was and it is therefore unlikely that TDC will pursue the matter further. If the Parish Council is unhappy with this, they he will quite willing to go back to TDC to ask them to reevaluate.

There was a short discussion about 'tidy land' and the powers given to local authorities to take steps requiring land to be cleaned up when it adversely affects the amenity of the area and whether these powers supersede the activated planning consent.

110422.07 FINANCE AND GOVERNANCE COMMITTEE

(Cllrs Hopper, Chase and Zawadzka)

- 7.1 **Financial Report** – members received and noted the financial reports 12 March – 11 April 2022 and were asked to approve the payments listed (copy attached).
Proposer: Cllr Hopper; Seconder: Cllr Cadbury

AGREED UNANIMOUSLY that the payments listed are made.

- 7.2 Proposal: To form a Working Party of Cllrs Hopper, McNally and Chase to design and submit to Council for approval a new design for the Parish Council website
Proposer: Cllr Hopper; Seconder: Cllr Cadbury

AGREED UNANIMOUSLY to form a Working Party to design and submit to Council for approval a new design for the Parish Council website.

- 7.3 Proposal: To accept the quote from JKE Websites for redesign of the Parish Council website - £950
Proposer: Cllr Hopper; Seconder: Cllr McNally

AGREED UNANIMOUSLY to accept the quote from JKE Websites for redesign of the Parish Council website as proposed.

FUNDING: Precept

ACTION: Following discussions with the Working Party, to confirm order to JKE

- 7.4 Proposal: To accept the quote from Waylands of Exmouth to repair the storm damage to the Pavilion - £1145
Proposer: Cllr Hopper; Seconder: Cllr Rastall

AGREED UNANIMOUSLY to accept the quote from Waylands of Exmouth to repair the storm damage, as proposed.

FUNDING: Insurance claim £895 (net cost to Council £250)

ACTION: Cllr Hopper to liaise with contractor

Committee Chair Report:

- 7.5 **Action List Report**
There were no outstanding actions.
- 7.6 **General Report/Question & Answers**
None

110422.08 PARKS, GARDENS AND FLOOD DEFENCE
(Cllrs Chase, Williamson and Allen)

Committee Chair Report (Cllr Chase)

- 8.1 Proposal: To accept a quotation of £140 from Rob May to paint the metal of the other cradle swing on the play park
Proposer: Cllr Williamson; Seconder: Cllr Allen
- This proposal was withdrawn.
- 8.2 **Action Report**
There were no outstanding actions requiring action.
- 8.3 **General Report/Question & Answers**
Members received and noted a written report from the Park, Gardens and Flood Defence Committee. In summary, all areas are looking clean and tidy. Some replanting and minor maintenance will be needed in the coming weeks. There was no litter in the play park. They have found a concrete boundary between the park and Bakers Yard and it seems that the overgrowth and brambles is in the land belonging to Bakers Yard. They have also seen a blocked culvert which may contribute to the flooding in this area. They would like to revisit the creation of more boat racking which is clearly very popular. Cllr Williamson has set up a volunteer group to clear the play area the week before the Jubilee celebrations. She is applying for more funding to purchase an additional piece of play equipment in time for the Jubilee. There is also a suggestion that the play park is renamed.

110422.09 PLANNING AND DEVELOPMENT
(Cllrs Cadbury, Lovell, Zawadzka & McNally)

Whole Council to Debate (accompanying documents)

- 9.1 **New applications**
None

9.2 **Decisions:**

None

9.3 **Other planning matters:**

Planning Enforcement Review Group - TDC is giving Parish Councils the opportunity to offer feedback and suggestions that might improve the planning enforcement function – responses are invited

Cllr Cadbury advised that having read the document, he had no suggestions for improvement.

9.4 Action List Report

There are no outstanding actions.

9.5 General Report/Question & Answers

None

110422.10 PAVILION & SPORTS FIELD

(Cllrs Rastall, Hopper, Pegg and Redmond)

Committee Chair Report (Cllrs Rastall & Hopper)

- 10.1 Proposal: To offer a 50% reduced hourly rate to Westbank on a Thursday only for the hours they need to book. This to last until 30 September 2022. Also to agree a free rate for a fortnightly two hourly session for the Memory Café until 30 September 2022.
Proposer: Cllr Rastall; Seconder: Cllr Williamson

AGREED BY MAJORITY to offer a 50% reduced hourly rate to Westbank on Thursdays until 30 September 2022 and a free rate for a fortnightly two hourly session for the Memory Café until 30 September 2022 (2 abstentions)

- 10.2 Proposal: To reimburse Cllr Rastall £6.70 for the cost of sealant/adhesive for repairs to the flooring in the shower rooms and disabled toilet and £15.99 for 12 blue paper rolls for the dispenser in the Pavilion kitchen

Proposer: Cllr Hopper; Seconder: Cllr Williamson

Having declared an interest, Cllr Rastall left the meeting for this item.

AGREED UNANIMOUSLY to reimburse Cllr Rastall £22.69 as proposed.

- 10.3 Action List Report

There were no outstanding actions.

- 10.4 General Report/Questions & Answers

None

110422.11 WORKING PARTY REPORTS

None

110422.12 NON-COMMITTEE ITEMS

None

110422.13 COUNCILLORS' PROJECTS

None

110422.14 CORRESPONDENCE

None

110422.15 DATE OF NEXT MEETING

The next meeting of the Parish Council is to be held on Monday 16 May 2022 in the Pavilion commencing at 7.40pm.

SIGNED:
Chairman of the Parish Council

DATE: 16 May 2022

Note: Where a document or paper is referred to on the Agenda, this document will be available on request from the Clerk by emailing starcrosspcclerk@gmail.com

Starcross Parish Council Finance Report – 11 April 2022

Summary of Bank Balances at 11 April 2022	
Current (C)	£17,870.78
Pavilion Trading (P)	£9,678.22
Allocated Reserves (A)	£37,947.18
Total	£65,496.18

Income: 12 March – 11 April 2022		
Dinghy licences	£480	C
Cllr Wrigley locality grant (Play park)	£500	C
Ecclesiastical (Insurance claim, Pavilion storm damage)	£895	C
Pavilion hire	£732	P

Payments for approval			
Clerk	Salary & disbursements	£531.37	C
HMRC (PAYE)	PAYE	£1.40	C
Rhino Play	New play equipment (50% balance)	£6012.60	C
DALC	Annual subscription	£386.64	C
DALC	Training (Cllr McNally)	£18	C
MAT Electrics	Electrical circuit testing	£644.12	C
Plant Tech Grounds Maintenance Ltd	Contract 2 - Play park (Jan-March 2022) - £284.16 (inv 34) Contract 3 - The Strand (Jan-March 2022) - £240 (inv 33) Contract 1 - Playing field (April 2022) - £540 (inv 37) Contract 2 - Play park (April 2022) - £213.12 (inv 35) Contract 3 - The Strand (April 2022) - £180.00 (inv 36)	£1457.28	C
T Greenslade	Grass cutting and tidying shrubs	£270	C
T Greenslade	Pavilion cleaning, fobbing and cleaning materials (March)	£195.00	P
S Rastall	Adhesive - £6.70 Blue paper rolls - £15.00	£22.69	P
R Grave	Fire alarm and lighting tests - £44 Gutter clearance - £10 Clean and repaint edge of Pavilion steps - £26.74 Rubbing down of black railings - £45	£125.74	P
Source for Business	Pavilion water supply	£90.46	P
All Doors	Emergency repairs to entrance door handle	£72	P

Direct Debits: 12 March – 11 April 2022			
Opus (21/3/22)	Pavilion electricity	£55.61	P
Biffa (20/3/22)	Waste bin at Pavilion (rental & collection)	£53.52	P
Opus (28/3/22)	Pavilion gas	£58.83	P
Natwest (15/3/22)	Bankline fees	£22.80	C

Clerk (March)	Salary	Tax	Net	Disbursements
Salary	£481.25	£1.40	£479.85	
Telephone and Internet	-	-	-	£5.00
Using home as an office	-	-	-	£8.67
Mileage @ 45p per mile				£15.30
Zoom subscription				£14.39
12 x second class stamps (dinghy licences)				£8.16
TOTAL				£531.37