



STARCROSS PARISH COUNCIL

**Minutes of the Meeting of Starcross Parish Council held in
Starcross Pavilion, Starcross, on Monday 8 July 2019 at 7.45pm**

Present:

Cllr Hopper (Chairman), Allen, Burrows, Cadbury, Chase, Debenham, Hawkins, Lovell and Rastall

Also present:

Suzanna Hughes (Clerk), County/District Cllr Connett and 11 members of the public

080719.01 APOLOGIES

Apologies were received from:

- PC Harvey & PCSO Ovreiu

080719.02 PUBLIC QUESTIONS

Members of the public were invited to voice matters of concern or opinion on subjects pertaining to Starcross.

There were no comments or questions from members of the public.

080719.03 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

Members were reminded of their responsibility to continually update their Notice of Registerable Interests and invited to state whether they have any interest in the items to be discussed during this meeting in accordance with the Council's Code of Conduct.

Unforeseen requests for a Dispensation to be considered at this point only if there was no way a Councillor would have been aware of such before the meeting.

Cllr Chase declared an interest in item 9.1.1.

Cllr Debenham requested a dispensation to enable her to propose and discuss the items at 12.1. Members accepted her request.

Cllr Rastall declared an interest in item 11.3.

080719.04 RATIFICATION OF MINUTES

Members present received the minutes of the meeting held on Monday 8 June 2019.

AGREED UNANIMOUSLY by those members present that these minutes be signed by the Chairman as a true and correct record of that meeting.

080719.05 ACTION REPORT

A copy of the report detailing outstanding resolutions requiring action was circulated to and noted by members. The Chairman asked that each Committee Chairman deals with items relevant to their Committee within their Chair's Report.

080719.06 CRIME REPORT

Reported crimes from 10/06/19 – 07/07/19

Starcross (4 crimes)

- Harassment – Young woman has been receiving numerous phone calls to her mobile from an unknown male who claims to know her and has made sexual advances towards her. He has continued to call her after being told not to and calls from a withheld number. Investigation ongoing.
- Public Order – Female driver witnessed car in front driving erratically, swerving from side to side. She flashed her lights and sounded her horn as she was concerned. The male

driver got out of his car, told her he was unwell and took a photo of her with his mobile. The female felt threatened by this and contacted police to report over half an hour later. Advice given for female to report immediately in future. NFA.

- Assault (ABH) – Male victim, whilst in a pub was punched to the back of the head by a known male offender, causing a concussion. Investigation ongoing.
- Theft in Dwelling – Domestic related. Adult son has stolen a cash tin containing money from his mother's bedroom. Investigation ongoing.

080719.07 DISTRICT/COUNTY COUNCILLOR'S REPORT

Cllr Connett advised that he has reported the fencing at Starcross Garage to TDC's Planning Enforcement team. However, the owner says he is doing work to comply with the planning consent granted for the flats. The fencing itself does not need consent and the appearance of the fencing is not a planning matter. If building works have started, building control could be asked to validate the building work. He has also advised the Enforcement team that the roof has come off but the steels are still in place.

Cllr Connett advised that he has requested that planning application 19/01060/FUL (Land Rear of Old Post Office, Bonhay Road, Starcross) is considered by the Planning Committee if the planning officer is minded to approve it.

There is no further update on the development of land on Brickyard Lane. It is anticipated that the application will go to the Planning Committee in August at the earliest.

Cllr Connett advised that he would follow up whether any further action has been taken with regard to the Redrow sign on the golf course.

080719.08 FINANCE AND GOVERNANCE COMMITTEE (Cllrs Hopper, Debenham, Burrows, Cadbury, Chase and the Clerk)

Committee Chair Report (Cllr Hopper)

- 8.1 **Financial Report** – members received and noted the financial report for 11 June – 8 July 2019 and were asked to approve the payments listed (copy attached).
Proposer: Cllr Debenham; Seconder: Cllr Cadbury

AGREED UNANIMOUSLY by those members present that the payments listed are made. The report was signed by three signatories.

- 8.2 **Action List Report**
There were no outstanding matters requiring action.

- 8.3 **General Report/Question & Answers**
The Chairman circulated a summary of the first quarter income and expenditure.

080719.09 PLANNING AND DEVELOPMENT (Cllrs Cadbury, Burrows, Lovell & Rastall)

9.1 **New applications/appeals:**

- 9.1.1 Proposal: To support the recommendation of the Planning Committee to **OBJECT** to planning application 19/01060/FUL – Land Rear of Old Post Office, Bonhay Road, Starcross - Dwelling with associated parking, landscaping and associated works

AGREED UNANIMOUSLY to support the recommendation of the Planning Committee to **OBJECT** to planning application 19/01060/FUL – Land Rear of Old Post Office, Bonhay Road, Starcross - Dwelling with associated parking, landscaping and associated works

9.2 **Decisions:**

- 9.2.1 19/00729/AGR – Mowlish Farm, Kenton
Provision of roof over silage clamp

Members **NOTED** that TDC has granted prior approval.

- 9.2.2 19/00657/FUL – 49 Parkers Road, Starcross
Dwelling in garden

Member **NOTED** that TDC has refused planning permission.

- 9.2.3 19/01053/FUL – 8 Drews Close, Starcross
Single storey side extension

Member **NOTED** that TDC has granted conditional planning permission.

- 9.2.4 19/00352/LBC - Brunel Tower, The Strand, Starcross
Installation of a plaque

Members **NOTED** that TDC has granted Listed Building Consent.

Committee Chair Report: (Cllr Cadbury)

- 9.3 Action List Report

There were no outstanding actions.

- 9.4 General Report/Questions & Answers

- 9.4.1 Update on ongoing enforcement order - 18/00027/ENF – Starcross Garage, The Strand, Starcross

This had already been covered in Cllr Connett's report at item 7.

080719.10 PARKS, GARDENS AND FLOOD DEFENCE
(Cllrs Debenham, Hawkins, Burrows and Chase)

Committee Chair Report (Cllr Debenham)

- 10.1 **Action List Report**

There were no outstanding matters requiring action.

- 10.2 **General Report/Question & Answers**

A rural aid application has been submitted but a decision will not be made until mid-July.

080719.11 PAVILION & SPORTS FIELD
(Cllrs Rastall, Hopper, Allen, Cadbury, Lovell & Hawkins)

Committee Chair Report (Cllrs Rastall & Hopper)

- 11.1 Proposal: To accept the recommendation of the Pavilion & Sports Field Committee for the terms of the hire of football pitches for 2019-20. [An increase from £370 to £420 which includes the pitch liner and use of the changing rooms].

Proposer: Cllr Hopper; Seconder: Cllr Rastall

AGREED UNANIMOUSLY to accept the recommendation of the Pavilion & Sports Field Committee for the terms of the hire of football pitches for 2019-20

ACTION: Chairman to advise the football teams of the terms of hire for 2019-20
FUNDING: n/a

- 11.2 Proposal: To appoint Cllr Hawkins as Safeguarding and Health & Safety Officer
Proposer: Cllr Hopper; Seconder: Cllr Rastall

AGREED UNANIMOUSLY to appoint Cllr Hawkins as Safeguarding and Health & Safety Officer.

- 11.3 Proposal: To accept Richard Grave's quote for £40 to clean the Pavilion walls
Proposer: Cllr Hopper; Seconder: Cadbury

AGREED UNANIMOUSLY to accept Richard Grave's quote for £40 to clean the Pavilion walls.

ACTION: Clerk to raise Purchase Order
FUNDING: Pavilion Maintenance

- 11.4 Proposal: To run and fund a Junior Youth Club swimming session in Starcross Primary School pool on 11 July in line with the accompanying document. (Junior Youth Club runs from 5.45-7.15pm. The swim session will run from 6-7pm).
Proposer: Cllr Allen; Seconder: Cllr Hawkins

AGREED UNANIMOUSLY to run and fund a Junior Youth Club swimming session in Starcross Primary School pool on 11 July in line with the accompanying document. (Junior Youth Club runs from 5.45-7.15pm. The swim session will run from 6-7pm)

ACTION: All arranged by Cllr Allen with permission from the headteacher, agreement with the Youth Club leaders, school and council insurance in place, safeguarding and risk assessment covered, parent's permission granted and the organisation of the session in place. Further details in accompanying paper.

FUNDING: Precept (User Groups) - £35 for the hire of the pool

- 11.5 Proposal: To spend £50 on gym mats/puzzles mats for the Junior Youth Club
Proposer: Cllr Rastall; Seconder: Cllr Hawkins

AGREED UNANIMOUSLY to spend £50 on gym mats/puzzles mats for the Junior Youth Club

ACTION: Cllr Rastall to purchase

FUNDING: Precept (User Groups)

- 11.6 Proposal: To purchase a new freestanding notice board for the Millennium Garden. To accommodate 6 x A4 (750x750mm) @ £344 + VAT or 8 x A4 (830x980mm) @ £394
Proposer: Cllr Rastall; Seconder: Cllr Hawkins

An amendment was proposed so that the proposal also includes the cost of installation up to a maximum of £100 + VAT. The amended proposal was unanimously accepted.

AGREED UNANIMOUSLY to purchase a new freestanding notice board for the Millennium Garden (to accommodate 8 x A4 (830x980mm) at a cost of £395 and to allow for a maximum of £100 + VAT for the cost of installation.

ACTION: Cllr Rastall to arrange

FUNDING: Reserves

- 11.7 Action List Report
Cllr Rastall reported that she was not able to source a new lock for the notice board on the sports field. She therefore suggested using strong ties which was approved by members.
- 11.8 General Report/Questions & Answers
The Chairman advised that an U9 football tournament was held on the sports field yesterday. It was very well attended and a great success.

080719.12 NON-COMMITTEE ITEMS

- 12.1 Allotments:
12.1.1 Proposal: Following the recent inspection of the allotment site, warning letters concerning the state of their allotments should be sent to tenants as per the attached document.
Proposer: Cllr Debenham; Seconder: Cllr Hawkins

AGREED UNANIMOUSLY that warning letters concerning the state of their allotments should be sent to tenants as proposed.

ACTION: Clerk to send

FUNDING: n/a

12.1.2 Proposal: Following the recent inspection of the allotment site, notice to quit should be sent to tenants as per the attached document.

Proposer: Cllr Debenham; Seconder: Cllr Hawkins

AGREED UNANIMOUSLY that notice to quit should be sent to tenants as proposed.

ACTION: Clerk to send

FUNDING: n/a

12.1.3 Proposal: To increase the rent of individual plots by £2 annually over the next three years (subject to annual review) in order to ensure the financial viability of the management arrangement with the Allotments Association and to fund improvements on the allotment site.

Proposer: Cllr Debenham; Seconder: Cllr Rastall

Cllr Hawkins declared an interest in this item and left the meeting for this item and item 12.1.4.

AGREED UNANIMOUSLY to increase the rent of individual plots by £2 annually over the next three years (subject to annual review) as proposed.

12.1.4 Proposal: To make a grant of £500 to the Starcross Growers Support Group (aka Starcross Allotments Association). To be funded from the precept allocation/ reserves. Supporting document circulated to members.

Proposer: Cllr Debenham; Seconder: Cllr Cadbury

AGREED UNANIMOUSLY to make a grant of £500 to the Starcross Growers Support Group (aka Starcross Allotments Association) as proposed.

ACTION: Cllr Debenham to advise clerk of payment details

FUNDING: £200 from the precept (Allotments maintenance) + £300 from Reserves

- 12.2 Proposal: (i) To support TDC in their approach to climate change and to offer to link SPC's response.
(ii) To declare a Climate Emergency in Starcross
(iii) To put in place a permanent policy guideline that for all future actions and decisions of Starcross Parish Council within both its powers and the limits of its technical knowledge, SPC should take regard of this issue of climate change
(iv) Undertake a review of all current operations and come back to Council within 12 months with our own Action Plan

Proposer: Cllr Hawkins; Seconder: Cllr Debenham

AGREED UNANIMOUSLY to adopt the proposals as listed above.

080719.13 CORRESPONDENCE

None

080719.14 DATE OF NEXT MEETING

The next meeting of the Parish Council is to be held on Monday 9 September 2019 commencing at 7.45pm in The Starcross Pavilion, Generals Lane, Starcross.

SIGNED:
Chairman of the Parish Council

DATE: 9 September 2019

Note: In cases where a document or paper is referred to on the Agenda or the Minutes, this document will be available EITHER on the Parish Council website www.starcrosspc.org.uk or on request from:- The Clerk to the Council, 16 Westwood Cleave, Ogwell, Newton Abbot TQ12 6YE. 01626 330311

Starcross Parish Council Finance Report – 8 July 2019

Summary of Bank Balances at 8 July 2019	
Current	£5,671.50
Pavilion Trading	£2,084.16
Allocated Reserves	£51,555.54
Total	£59,311.20

Income: 11 June – 8 July 2019		
Pavilion hire	£919	P
Allotment rent	£8.30	C
Youth Club	£370.23	C

Payments for approval			
Payroll	Salaries (net)	£954.36	C
HMRC	PAYE (June)	£57.80	C
T Greenslade	June - cleaning the Pavilion, fob & unfobbing, supplies + DCC meetings	£156	P
Red Rock Electrical	Install extension to sports field lighting bollard	£300	C
J Hopper	Youth club tuck shop supplies	£29.28	P
R Grave	Investigation of the whereabouts of cable and digging new trench	£80	C
R Grave	Fire alarm and lighting tests	£44.00	P
	Gutter clearing	<u>£10.00</u>	
		£54.00	
St Paul's Church	Grass cutting (May & June)	£150	C

Direct Debits: 11 June – 8 July 2019			
Opus (21/6/19)	Pavilion electricity	£51.37	P
Opus (26/6/19)	Pavilion gas	£17.03	P
Post Office (10/7/19)	Telephone and wifi	£18.00	P
Biffa (23/6/19)	Waste bin at Pavilion (rental & collection)	£72.30	P
Natwest (17/6/19)	Bankline fees	£24.80	C
Pennon Water Services	Pavilion water	£68.59	P