



# **STARCROSS PARISH COUNCIL**

**Minutes of the Meeting of Starcross Parish Council held in Starcross Pavilion on Monday 13 September 2021 at 7.40pm**

**Present:**

Cllr Hopper (Chairman), Allen, Cadbury, Chase (until 8.30pm) Lovell, McNally, Pegg (from item 2), Rastall, Redmond and Williamson

**Also present:**

Suzanna Hughes (Clerk), Sally Chatham and one member of the public.

## **RESIDENTS' QUESTION TIME**

**(20 minutes)**

Residents are invited to make representations to the Council or to ask questions.

The Chairman welcomed Sally Chatham to the meeting who was present at the meeting to talk through the plans for Westbank and her vision for the future. She advised that for the last 10 years she had been the manager for the Westbank Charity Shop which over those years developed from a small charity shop to a community hub. They also arranged many activities for villagers during lockdown when the shop was closed including food deliveries and meals, Christmas grotto and hampers and Easter treats. Her wealth of experience gained over the years has led her into her new role of Sally Chatham Starcross Support Co-ordinator (SCSCSC) which will focus on loneliness and mental health which has been a growing issue during the pandemic. Her time will be split between the shop, doing administration and getting out into the community. From next week, Sally will be in the Pavilion twice a week on a Tuesday and Thursday. From Tuesday 21<sup>st</sup> September she will be there from 10-12 with Alma who will be continuing with the previously well-used sewing repair service. Between 12-2 there will be a library. People will be able to come and buy or read a book with a cup of coffee. Crosswords and sudokus will also be provided. Sally was also pleased to advise that the Post Office service will be relocating from the shop and will be starting in the Pavilion from Thursday 23<sup>rd</sup> September. She will be there between 11-2; the Post Office will be open from 11.30-1.30. Teas, coffees and cakes etc will be served. She is also approaching other venues in the parish about other activities including the church and Royal British Legion. She thanked the Parish Council for the grant awarded by the Parish Council which she will be using for an afternoon tea event with music. Starcross Engagement Day will be held on Saturday 25<sup>th</sup> September, 10-12 with free refreshments to find out what villagers wish to see in addition to the activities which Sally has already arranged. There will also be an online survey. Interest has been shown for restarting the memory café, the brunch club and the table tennis and keep fit. Will also be looking at organising specialist talks and health sessions, restarting the social trips and music and cream tea afternoons. In summary, she hopes to do everything she can to help improve people's mental and physical health and well-being in this village and beyond.

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**130921.01 APOLOGIES**

- Cllr Zawadzka
- District/County Cllr Connett

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**130921.02 CASUAL VACANCY**

Members received an application from Daryl Pegg to join the Parish Council. Having confirmed his eligibility, Mr Pegg signed his declaration of acceptance of office and joined the meeting as a co-opted member.

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**130921.03 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**

Members were reminded of their responsibility to continually update their Notice of Registerable Interests and invited to state whether they have any interest in the items to be discussed during this meeting in accordance with the Council's Code of Conduct.

Unforeseen requests for a Dispensation to be considered at this point only if there was no way a Councillor would have been aware of such before the meeting.

Cllr Rastall declared an interest in 11.2.

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**130921.04 RATIFICATION OF MINUTES**

Members present received the minutes of the Parish Council meeting held on Monday 12 July 2021.

**AGREED UNANIMOUSLY** by those members present that these minutes be signed by the Chair as a true and correct record of that meeting.

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**130921.05 ACTION REPORT**

Outstanding actions will be addressed by Committee Chairs in their reports.

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**130921.06 CRIME REPORT**

PC Orchard provided a crime report for the period 1 – 31 August 2021 for Starcross and Kenton. 18 crimes were reported and 16 incidents recorded.

Members also received a copy of the latest newsletter/gazette compiled by PC Orchard. This has been uploaded to the Parish Council's website and shared on Facebook.

PC Orchard also sent a report on the activities of the Community Speedwatch team. Over 12 sessions in Starcross/Cockwood, 439 vehicles were recorded exceeding the speed limit.

PC Orchard has booked the Pavilion for 20 September, 10am-12pm for the first PACT (Police and Community Together) meeting. These are drop-in sessions giving members of the public the opportunity to speak to the police about any concerns.

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**130921.07 DISTRICT/COUNTY COUNCILLOR'S REPORT**

Cllr Connett was not present at the meeting. It was noted that there was a couple of matters on the actions list which Cllr Connett was looking at including signage for the cycle path around Bonhay Road/Well Street. Cllr Rastall advised that she had written to DCC as a resident and had been informed that there were no plans to do anything. It was agreed that a small group of councillors would get together and review the safety of the whole of the route through Starcross and put forward some recommendations.

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**130921.08 FINANCE AND GOVERNANCE COMMITTEE**

(Cllrs Hopper, Chase and Zawadzka)

8.1 **Financial Report** – members received and noted the financial report 12 July - 13 September 2021 and were asked to approve the payments listed (copy attached).

*Proposer: Cllr Hopper; Seconder: Cllr Cadbury*

**AGREED UNANIMOUSLY** that the payments listed are made.

8.2 Proposal: To increase the payment for the new notice board to £409.08

*Proposer: Cllr Hopper; Seconder: Cllr Lovell*

The Chairman advised that since the insurance claim had been made, the cost of the notice board had risen by approximately £120. The Parish Council will present this additional cost to the insurers and may be able to recover it.

**AGREED UNANIMOUSLY** to increase the payment for the new notice board to £409.08.

8.3 **Action List Report**

There were no outstanding actions.

8.4 **General Report/Question & Answers**

None.

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**130921.09 PARKS, GARDENS AND FLOOD DEFENCE**  
(Cllrs Chase and Williamson)

**Committee Chair Report (Cllr Chase)**

**9.1 Action Report**

There were no outstanding actions requiring action.

**9.2 General Report/Question & Answers**

Cllr Chase reported that there are new no issues following the monthly inspection except there is a plant from a neighbour's garden covering the sign at the dinghy park. Cllrs Chase and Williamson had also circulated to members details of the proposal from their preferred supplier of the new play equipment. They had not heard yet whether their grant applications have been successful and therefore no decisions regarding the quotations received was required at this stage.

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**130921.10 PLANNING AND DEVELOPMENT**  
(Cllrs Cadbury, Lovell, Zawadzka & McNally)

**Whole Council to Debate (accompanying documents)**

**10.1 New applications to be considered at this meeting**

21/01875/VAR – Williams Potatoes, Exworthy Farm, Starcross  
Variation of condition 2 on planning permission 20/00290/FUL (storage shed) to change dimensions and roof orientation of shed

Proposal: To make no comment on this application

*Proposer: Cllr Cadbury; Seconder: Cllr McNally*

**AGREED UNANIMOUSLY** to accept the proposal not to comment on this application,

**10.2 Decisions:**

10.2.1 21/01429/HOU – 4 Bishops Close, Starcross  
Single storey extension

Members noted that TDC has granted conditional planning consent.

10.3 Proposal: To approve and adopt the minutes of the Planning Committee meeting held on 28 July 2021.

**AGREED UNANIMOUSLY** to approve and adopt the minutes of the Planning Committee held on 28 July 2021.

**10.4 Action List Report**

There were no outstanding actions requiring action.

**10.5 General Report/Question & Answers**

None

*Cllr Chase left the meeting at 8.30pm.*

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**130921.11 PAVILION & SPORTS FIELD**  
(Cllrs Rastall, Hopper, Allen and Redmond)

**Committee Chair Report (Cllrs Rastall & Hopper)**

11.1 Proposal: To replace the broken outdoor 'Assembly Point' sign - £5.98; replace the shower curtain rail in the Ref's room - £9.98; purchase a 250ml tin of Hammerite for rear railings - £7.82

*Proposer: Cllr Rastall; Seconder: Cllr Cadbury*

**AGREED UNANIMOUSLY** to replace the broken outdoor 'Assembly Point' sign - £5.98; replace the shower curtain rail in the Ref's room - £9.98; purchase a 250ml tin of Hammerite for rear railings - £7.82.

FUNDING: Repairs and Renewals

ACTION: Cllr Rastall to purchase

- 11.2 Proposal: To approve Cllr Rastall's claim for expenses: ink cartridge - £17.50 and two diffusers for the hall - £18

*Proposer: Cllr Hopper; Seconder: Cllr Lovell*

*Having declared an interest, Cllr Rastall left the meeting for this item.*

**AGREED UNANIMOUSLY** to approve Cllrs Rastall's claim for expenses as proposed.

FUNDING: Councillors Expenses/Repairs and Renewals

- 11.3 Proposal: To charge Westbank Charity a fixed £12.00 per hour hire rate for the Pavilion hall (with the exception of any costs incurred for a music licence)

*Proposer: Cllr Hopper; Seconder: Cllr Williamson*

**AGREED UNANIMOUSLY** to charge Westbank Charity £12 per hour hire rate for the Pavilion hall, with the exception of any costs incurred for a music licence.

- 11.4 Proposal: To reverse the decision taken at the July 2021 meeting (item 10.4) to purchase a battery to store solar generated power (report circulated).

*Proposer: Cllr Hopper; Seconder: Cllr Redmond*

**AGREED UNANIMOUSLY** to reverse the decision taken at the July 2021 meeting (item 10.4) to purchase a battery to store solar generated power.

- 11.5 Action List Report

There were no outstanding resolutions requiring action.

- 11.6 General Report/Questions & Answers

None

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**130921.12 WORKING PARTY REPORTS**

None

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**130921.13 NON-COMMITTEE ITEMS**

It was noted that some issues had arisen regarding the allotments and the termination of two tenancy agreements. The Chairman advised that he had written to the Secretary of Starcross Allotments Association for some more information regarding the process which had been followed.

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**130921.14 COUNCILLORS' PROJECTS**

None

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**130921.15 CORRESPONDENCE**

None

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**130921.16 DATE OF NEXT MEETING**

The next meeting of the Parish Council is to be held on Monday 11 October 2021 in the Pavilion commencing at 7.40pm.

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SIGNED:  
Chairman of the Parish Council

DATE: 11 October 2021

*Note: Where a document or paper is referred to on the Agenda, this document will be available on request from the Clerk by emailing [starcrosspcclerk@gmail.com](mailto:starcrosspcclerk@gmail.com)*

## Starcross Parish Council Finance Report – 13 September 2021

Summary of Bank Balances at 13 September 2021	
Current (C)	£9,972.16
Pavilion Trading (P)	£15,707.72
Allocated Reserves (A)	£51,656.60
<b>Total</b>	<b>£77,336.48</b>

Income: 12 July – 13 September 2021		
Ecclesiastical (Insurance claim for noticeboard)	£239	C
Starcross Together event	£89.90	C
Pavilion hire	£84	P
Pavilion car park traders	£22	P
Bank interest (Allocated Reserves)	£0.42	A

Payments for approval			
Clerk	Salary & disbursements (July)	£501.82	C
John Tape	Rubbish removal – dinghy park	£35	C
Exe Estuary Management	Grant	£258	C
S Swift	Tree work in play area	£240	C
M&D Hire	Sportsfield grass cutting	£1637.46	C
Gun Runners Band	Fee for appearing at Starcross Together event	£100	C
T Greenslade	Cleaning, fobbing/unfobbing etc (June)	£147	P
Clerk	Salary & disbursements (August)	£501.82	C
PKF Littlejohn	External audit of accounts	£360	C
S Rastall	Ink cartridge	£17.50	C
S Rastall	Diffusers for the Pavilion (reimbursement)	£18	P
R Grave	Relay paving slab	£20	P
T Greenslade	Cleaning, fobbing/unfobbing + sundries (July & Aug)	£262.95	P
T Greenslade	Cutting back hedge and weeding along ramp outside Pavilion	£15	P

Direct Debits: 12 July – 13 September 2021			
Natwest (15/07/21)	Bankline fees	£21.20	C
Natwest (16/8/21)	Bankline fees	£23.60	C
PWLB	Loan repayment	£1702.30	C
Shell Energy B/band (10/8/21)	Pavilion telephone and internet	£18	P
Shell Energy B/band (8/9/21)	Pavilion telephone and internet	£18	P
Opus (21/07/21)	Pavilion electricity	£45.80	P
Opus (23/8/21)	Pavilion electricity	£53.63	P
Opus (26/07/21)	Pavilion gas	£17.57	P
Opus (26/8/21)	Pavilion gas	£20.67	P
Biffa (22/7/21)	Waste bin at Pavilion (rental & collection)	£38.35	P
Biffa (23/8/21)	Waste bin at Pavilion (rental & collection)	£38.35	P
Pennon Water (1/10/21)	Pavilion water	£546.46	P
		(being investigated)	

Clerk (August)	Salary	Tax	Net	Disbursements
Salary	£472.85	£0	£472.85	-
Telephone and Internet	-	-	-	£5.00
Using home as an office	-	-	-	£8.67
Mileage @ 45p per mile				£15.30
<b>TOTAL</b>				<b>£501.82</b>